



Stanley Ho
Community College



PO LEUNG KUK

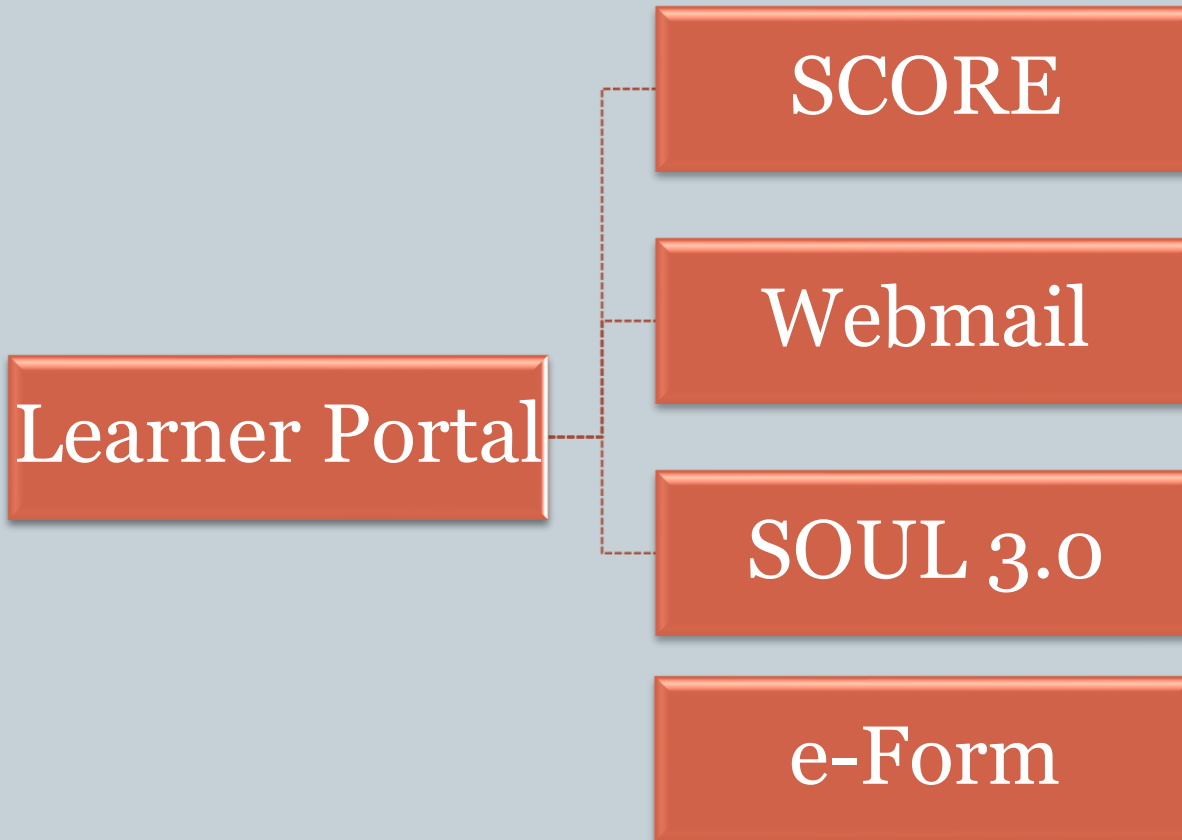
香港大學專業進修學院保良局何鴻燊社區書院

1

THE KEY FUNCTIONS OF E-LEARNING PLATFORMS

HPSHCC eLearning Platforms – Overview

2



Overview - eLearning Platforms in HPSHCC

3

1. **Learner Portal**

- Gateway to other systems
- An e-notice board (College to Students)
- Please check everyday

2. **SCORE**

- Students and course record system
E.g. checking class schedule, exam results, unofficial transcript

3. **Webmail**

- Official email system
- Main channel for communications
- Please check at least once or twice a day

4. **SOUL 3.0**

- Classroom activities system
(Lecture notes downloading, assignment submission, e-attendance taking)
- Lecturer → Students

5. **e-Form**

- Online application system

Part 3

Webmail

Official email account

Please check at least once/ twice a day.

My Webmail – Login

5

- Click “Webmail” after logging in to Learner Portal

Learner Portal Hi [Log Out](#)

HKUSPACE 香港大學專業進修學院 HKU School of Professional and Continuing Education

[My News](#) [My Resources](#) [My Events](#) [CareerSPACE](#)

Latest News

- 02 Jun 2025**
Cross Posting
IC - Online Information Seminars on Full-time International Degree Programmes for AD/ HD/ HKDSE/ IB Graduates (June 2025)
- 02 Jun 2025**
活動宣傳: 香港青年協會 x Moovup好工速遞「AI帶路. 搵工零難度」Career Fair [Chinese Only]
- 26 May 2025**
Stanley Ho Community College
Temporary Suspension of Services of Campus Facilities in Summer 2025
- All News**
Search...
#HKU School of Professional and Continuing Education #HKU SPACE PLK SH CC #Student Development Resource Centre #Cross-Group #Jun 2025 #May 2025 #Apr 2025 #Mar 2025 #Feb 2025 #Jan 2025 #Oct 2024 #Sep 2024 #Mar 2024
IC - Online Information Seminars on Full-time International Degree Programmes for AD/ HD/ HKDSE/ IB Graduates (June 2025)
02 Jun 2025 - Cross-Group
活動宣傳: 香港青年協會 x Moovup好工速遞「AI帶路. 搵工零難度」Career Fair [Chinese Only]
02 Jun 2025 - Student Development Resource Centre
Temporary Suspension of Services of Campus Facilities in Summer 2025
26 May 2025 - HKU SPACE PLK SH CC
Reminder - Clearance of Student Lockers

02 Jun 2025
Stanley Ho Community College
Release of Assessment Results & Application for Official Transcript via e-Form- 26 May 2025**
Stanley Ho Community College
Reminder - Clearance of Student Lockers
- 22 May 2025**
旅遊事務署及香港青年協會: [2025/26香港青年大使計]
- 21 May 2025**
Stanley Ho Community College
Release of Assessment Results & Application for Official Transcript via e-Form

My Webmail – First Time Login

48



Your student number

Please enter your Student No. or Part-time Teacher No.
and Password:

Student No. or Part-time Teacher No.

Password

Sign in

[Home](#) [Privacy](#) [Help](#) [Change Password](#)

Password: Same as Learner Portal

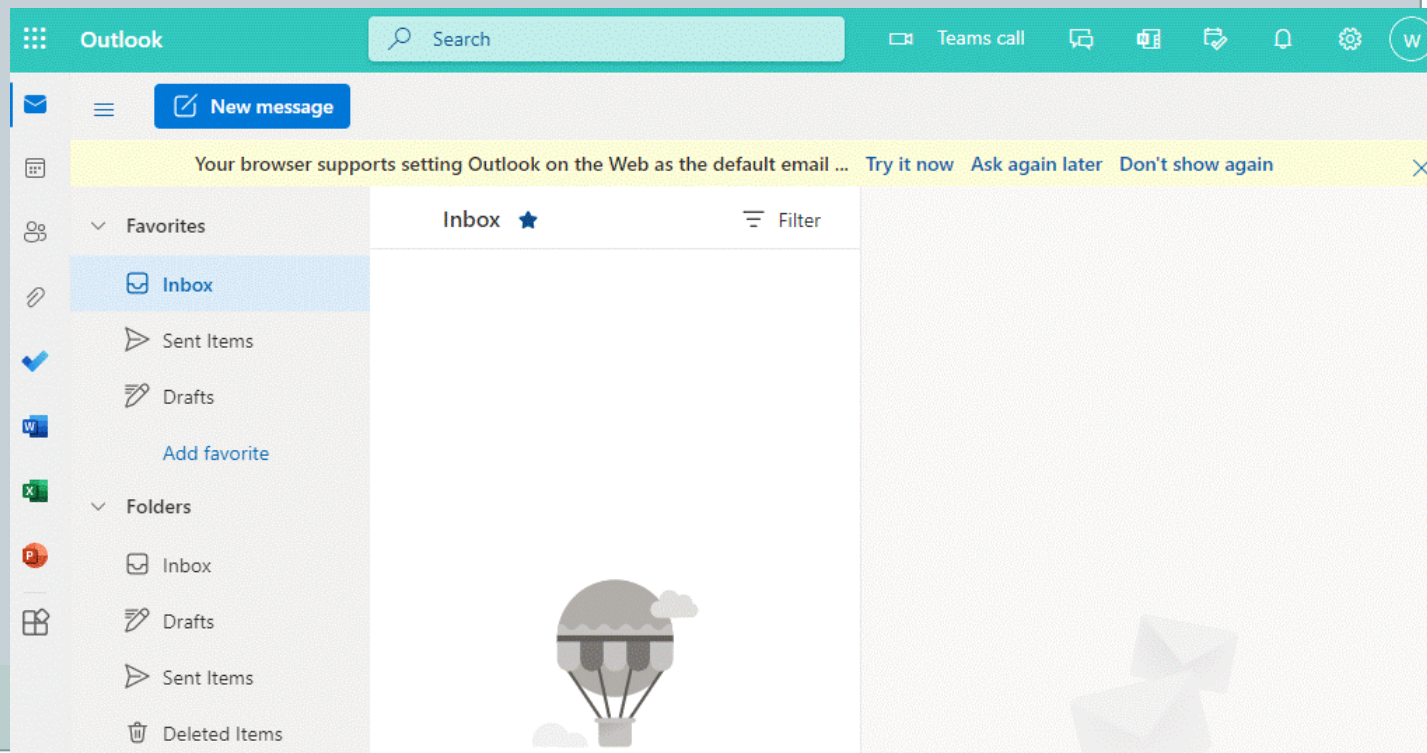
My Webmail – First Time Login

7

- 20xxxxxx@learner.hkuspace.hku.hk



Student ID



IT Help on e-Learning Platforms

8

- After logging in to LP, click “IT Help” on the left

Learner Portal Hi [LOG OUT](#)

HKUSPACE HKU School of Professional and Continuing Education

[My News](#) [My Resources](#) [My Events](#) [CareerSPACE](#)

Latest News

02 Jun 2025

Cross Posting

IC - Online Information Seminars on Full-time International Degree Programmes for AD/ HD/ HKDSE/ IB Graduates (June 2025)

02 Jun 2025

SDRC

活動宣傳: 香港青年協會 x Moovup好工速遞「AI帶路. 搵工零難度」Career Fair [Chinese Only]

26 May 2025

Stanley Ho Community College

Temporary Suspension of Services of Campus Facilities in Summer 2025

All News

#HKU School of Professional and Continuing Education #HKU SPACE PLK SH CC #Student Development Resource Centre #Cross-Group #Jun 2025 #May 2025 #Apr 2025 #Mar 2025 #Feb 2025 #Jan 2025 #Oct 2024 #Sep 2024 #Mar 2024

IC - Online Information Seminars on Full-time International Degree Programmes for AD/ HD/ HKDSE/ IB Graduates (June 2025)
02 Jun 2025 - Cross-Group

活動宣傳: 香港青年協會 x Moovup好工速遞「AI帶路. 搵工零難度」Career Fair [Chinese Only]
02 Jun 2025 - Student Development Resource Centre

Temporary Suspension of Services of Campus Facilities in Summer 2025
26 May 2025 - HKU SPACE PLK SH CC

Reminder - Clearance of Student Lockers

26 May 2025

Stanley Ho Community College

Reminder - Clearance of Student Lockers

22 May 2025

SDRC

旅遊事務署及香港青年協會: [2025/26香港青年大使計

21 May 2025

Stanley Ho Community College

Release of Assessment Results & Application for Official Transcript via e-Form

IT Help on e-Learning Platforms

9

- Before logging in to LP, click “Contact Us” and scroll down for “Information Technology Services”

Learner Portal Sign In *MyPortal*

HKUSPACE 香港大學專業進修學院
HKU School of Professional and Continuing Education

[HKUSPACE Today](#) [CareerSPACE](#) [General Information](#) [Links and Resource](#) [Contact Us](#)

form.

Title ☒ Mr. ☐ Ms. ☐ Miss ☐ Dr.

Name

Phone number (Optional)

Email

Course Title

☒ Comment ☐ Complaint ☐ Compliment

Validation code

☐ I'm not a robot

reCAPTCHA Privacy - Terms

Personal data provided as part of the feedback will be solely used by our staff for handling the feedback. All cases will be handled in strict confidence and will not affect the students' assessment results in any way.

[>> Top](#)

You can seek IT Help via:

- Email
- WhatsApp/ WeChat
- IT Help Chatbot/ Ticket

Information Technology Services

IT Help Contact

it.help@hkuspace.hku.hk

WhatsApp / WeChat: 6803 5480 [Hour of Operation: Monday – Friday: 9am – 10pm; Saturday: 9am – 5pm (Except Public Holidays)]

IT Help Service Ticket System

[Home page](#)

Reminder – Systems and Campus IT Facilities

10

System related	Campus IT facilities
<ul style="list-style-type: none">• Learner Portal• SOUL• SCORE• Webmail• Password reset	<ul style="list-style-type: none">• Students' computers on campus• Campus WIFI connection• College's eForm system
IT Help: it.help@hkuspace.hku.hk	IT Support: it.support@hkuspace-plk.hku.hk

- Please remember the above details and approach **DIFFERENT IT Help** for assistance.

Reminder – Login

11

- Username: **Student ID Number**
- Password: **Using the changed password after First Time login to Learner Portal**

Example:

Username:	20091234	Student ID number
Password:	Same as Learner Portal	

Reminder - Password

12

- Remember! The system password that you have changed affects on **ALL** e-Learning Platforms (i.e. Learner Portal, SOUL, SCORE, Webmail) also for the Campus Computer, Campus WiFi and College eForm system.
- Please remember the login and password, and do **not** share it with your schoolmates.

Reminder - Logout

13

Remember to logout

If you are using a public computer, it is important for you to **logout before leaving** the computer unattended. Otherwise, others can access your information using the same computer or even alter the data if your account remains logged in. The system will be logged out only when you logout from the Learner Portal and close the browser.



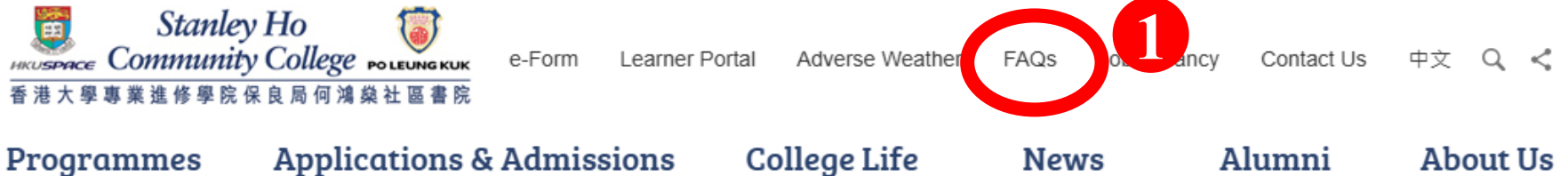
The screenshot shows the HKU SPACE Learner Portal. The top navigation bar is dark blue with the text "Learner Portal" on the left and "Hi" on the right. A red arrow points to a "Log Out" button with a right-pointing arrow icon, which is circled in red. Below the navigation bar is a white header area with the HKU SPACE logo and the text "香港大學專業進修學院 HKU School of Professional and Continuing Education". To the right of the logo are links for "My News", "My Resources", "My Events", and "CareerSPACE". The main content area has a light blue background with a "Latest News" section. It contains four news cards: 1) "02 Jun 2025" with a "Cross Posting" icon, titled "IC - Online Information Seminars on Full-time International Degree Programmes for AD/ HD/ HKDSE/ IB Graduates (June 2025)". 2) "02 Jun 2025" with a "SDRC" icon, titled "活動宣傳: 香港青年協會 x Moovup好工速遞「AI帶路. 搵工零難度」 Career Fair [Chinese Only]". 3) "26 May 2025" with a "Stanley Ho Community College" icon, titled "Temporary Suspension of Services of Campus Facilities in Summer 2025". 4) "All News" with a search bar and a list of news items including "#HKU School of Professional and Continuing Education #HKU SPACE PLK SH CC #Student Development Resource Centre #Cross-Group #Jun 2025 #May 2025 #Apr 2025 #Mar 2025 #Feb 2025 #Jan 2025 #Oct 2024 #Sep 2024 #Mar 2024". At the bottom left, there are four circular icons labeled "SCORE", "O", "O", and "SOUL".

Reminder – Campus WiFi

14

Step 1: Click “FAQs” via HPSHCC college webpage at <https://hkuspace-plk.hku.hk>

Step 2: Click “WiFi Services” under “FREQUENTLY ASKED QUESTIONS” for user guides



FAQs

HOME > FAQs > FREQUENTLY ASKED QUESTIONS

FAQs

Frequently Asked Questions

WiFi Services

2

Study Subsidy Scheme for Designated Professions/Sectors (SSSDP) >

General Questions >

Reminder – Campus Workstations: Locations

15

Workstations are available in the following locations:

- 4/F : Library
- 5/F : Learning Commons
- 6/F : Open Access Lab (Room 601A)
- 6/F – 15/F : Lift Lobby

General Enquiry

16

General Enquiry:

Tel:	3923 7000
Email:	enquiry@hkuspace-plk.hku.hk

THANK YOU