Stanley Ho Community College

HKU SPACE   PO LEUNG KUK

香港大學專業進修學院保良局何鴻燊社區書院

1

THE KEY FUNCTIONS OF E-LEARNING PLATFORMS

Learner Portal
- SCORE
- Webmail
- SOUL 3.0
- e-Form
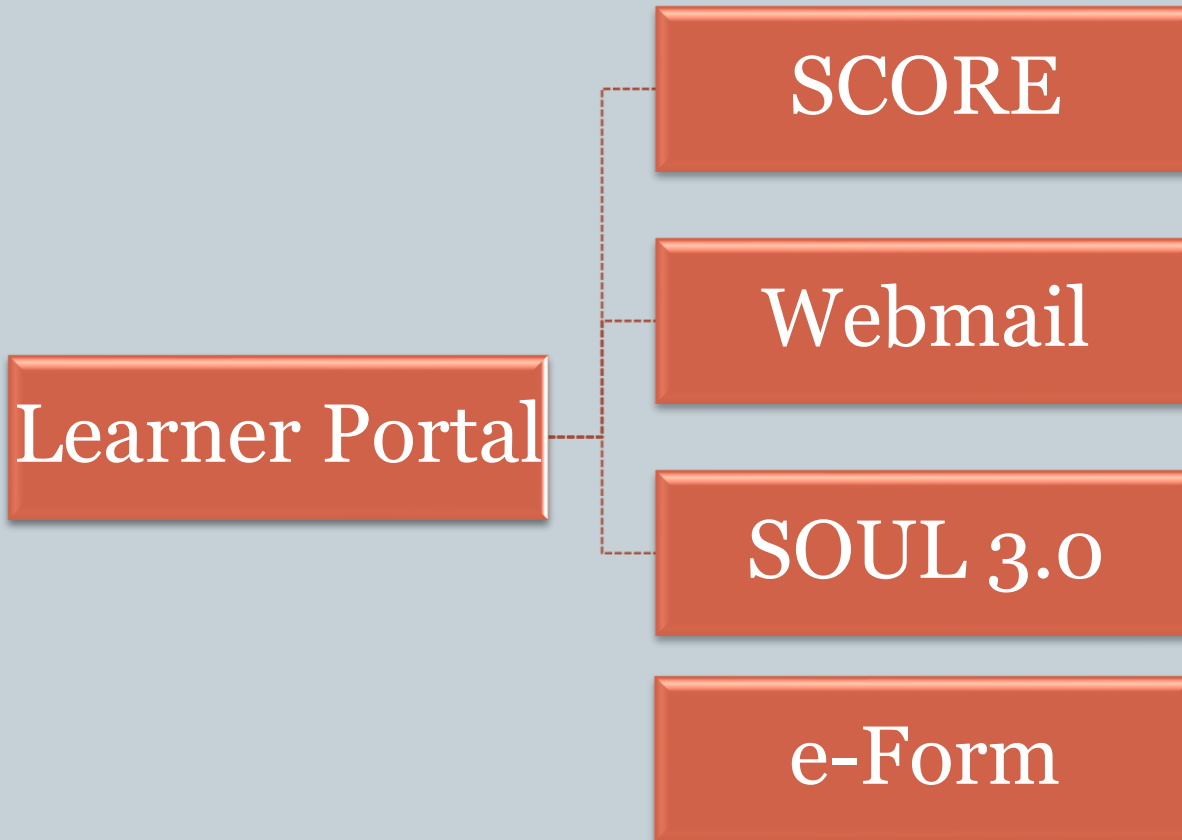
Overview - eLearning Platforms in HPSHCC

1. **Learner Portal**
   - Gateway to other systems
   - An e-notice board (College to Students)
   - Please check everyday

2. **SCORE**
   - Students and course record system
     E.g. checking class schedule, exam results, unofficial transcript

3. **Webmail**
   - Official email system
   - Main channel for communications
   - Please check at least once or twice a day

4. **SOUL 3.0**
   - Classroom activities system
     (Lecture notes downloading, assignment submission, e-attendance taking)
   - Lecturer → Students

5. **e-Form**
   - Online application system

Part 3 Webmail

Official email account

Please check at least once/ twice a day.

My Webmail – Login

● **Click "Webmail" after logging in to Learner Portal**

My Webmail – First Time Login

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The largest offering of CEF courses

Your student number

Please enter your Student No. or Part-time Teacher No. and Password:

Student No. or Part-time Teacher No.

Password

Sign in

Home   Privacy   Help   Change Password

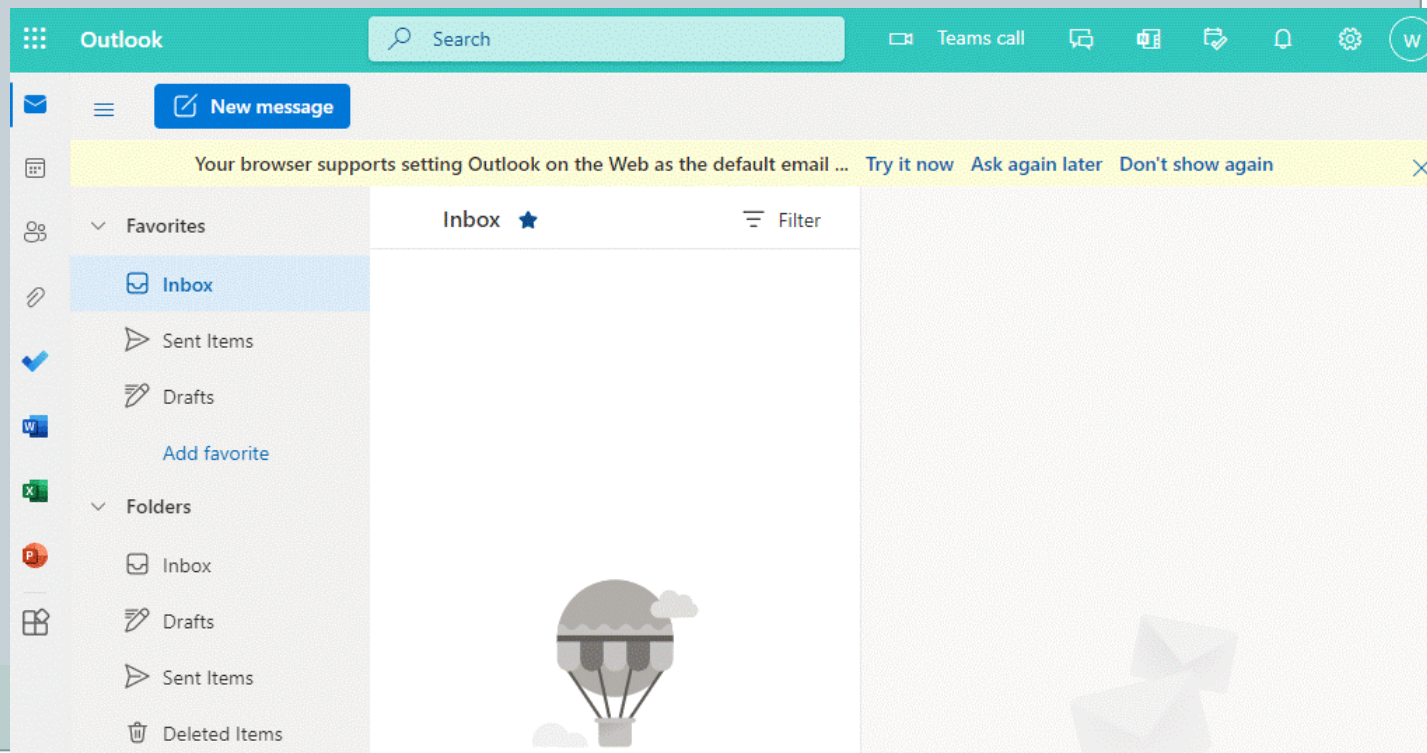Password: Same as Learner Portal

My Webmail – First Time Login

- 20xxxxxxx@learner.hkuspace.hku.hk

Student ID

IT Help on e-Learning Platforms

- **After logging in to LP, click "IT Help" on the left**

IT Help on e-Learning Platforms

- **Before logging in to LP, click "Contact Us" and scroll down for "Information Technology Services"**

You can seek IT Help via:
- **Email**
- **WhatsApp/ WeChat**
- **IT Help Chatbot/ Ticket**

Reminder –
Systems and Campus IT Facilities

System related	Campus IT facilities
• Learner Portal • SOUL • SCORE • Webmail • Password reset	• Students' computers on campus • Campus WIFI connection • College's eForm system
IT Help: **it.help**@hkuspace.hku.hk	**IT Support:** **it.support**@hkuspace-plk.hku.hk

- Please remember the above details and approach **DIFFERENT IT Help** for assistance.

Reminder – Login

- Username: **Student ID Number**
- Password: **Using the changed password after First Time login to Learner Portal**

Example:

Username: 20091234   **Student ID number**

Password: Same as Learner Portal

Reminder - Password

- Remember! The system password that you have changed affects on **ALL** e-Learning Platforms (i.e. Learner Portal, SOUL, SCORE, Webmail) also for the Campus Computer, Campus WiFi and College eForm system.

- Please remember the login and password, and do **not** share it with your schoolmates.

Reminder - Logout

Remember to logout

If you are using a public computer, it is important for you to **logout before leaving** the computer unattended. Otherwise, others can access your information using the same computer or even alter the data if your account remains logged in. The system will be logged out only when you logout from the Learner Portal and close the browser.
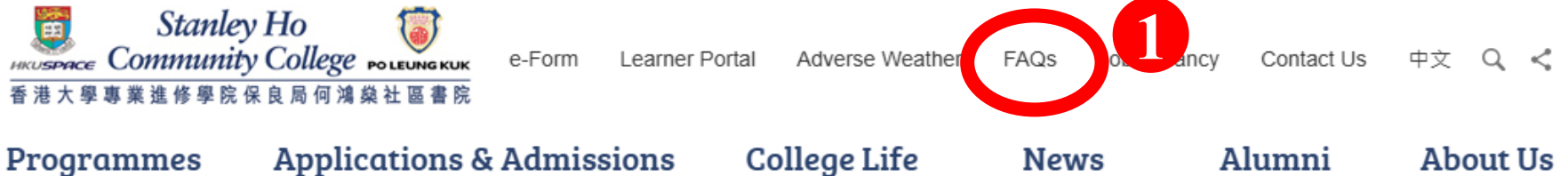
Reminder – Campus WiFi

Step 1: Click "FAQs" via HPSHCC college webpage at https://hkuspace-plk.hku.hk

Step 2: Click "WiFi Services" under "FREQUENTLY ASKED QUESTIONS" for user guides

Reminder – Campus Workstations: Locations

Workstations are available in the following locations:

- 4/F : Library
- 5/F : Learning Commons
- 6/F : Open Access Lab (Room 601A)
- 6/F – 15/F : Lift Lobby

General Enquiry

General Enquiry:

Tel:	3923 7000
Email:	**enquiry@hkuspace-plk.hku.hk**

THANK YOU